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**ELLIS  
GUILFORD  
SCHOOL**  
*Creative  
Education  
Trust*

13<sup>th</sup> June 2024

Dear Year 11 Parent/Carer,

As the exam series continues for our Year 11 children, I am proud of how well children have stayed focused on their studies. There are only a few days left, now. Keep going!

### **Exam Arrangements**

The last exam which involves all children, is Friday 14<sup>th</sup> June. There are still exams taking place on Monday 17<sup>th</sup> June, Tuesday 18<sup>th</sup> June and Wednesday 19<sup>th</sup> June for a number of children which they must attend. All children who have exams remaining, are expected to be in school as normal.

Friday 28<sup>th</sup> June is the legally defined last day for Year 11 children. If you would like your child to continue to come into school as normal up to the 28<sup>th</sup> June 2024, please complete the Microsoft Form on the link below:

<https://forms.office.com/e/YDbN7ja05D>

### **Leavers Assembly**

The leavers assembly for Year 11 will take place on Friday 21<sup>st</sup> June. Children are expected to arrive in school for 9.00am. They will leave site by 11.00am. There will be an opportunity for children to bring a spare white shirt in to be signed by their friends.

### **Year 11 Prom**

The Year 11 Prom takes place on Friday 21<sup>st</sup> June. Children who met the agreed criteria have been invited by letter sent to parents. The invitation letter included all the finer details regarding prom, including the start time and finish time. All those invited have had an opportunity to purchase their tickets using their Guilford Gold, should they have enough in their school 'bank balance'. Those without this, should purchase a ticket on ParentPay as per their invite letter.



## Uniform and Equipment

On Friday 21<sup>st</sup> June, we'd very gratefully accept any unwanted uniform items that are in a clean and useable condition. Year 11 would be welcome to bring these into school on Friday 21<sup>st</sup> June.

There will be a 'donation bank' scheme taking place later in the summer term, and through the summer holidays should this be a more appropriate time to donate items.

Could I also remind Year 11 children that any school-loaned Chromebooks and chargers, and any loaned library books, should be returned to the school before Friday 21<sup>st</sup> June to avoid any further costs.

If you have any additional questions, please contact us on [enquiries@ellisguilfordschool.org.uk](mailto:enquiries@ellisguilfordschool.org.uk) for the attention of Mr Fugill.

Kindest regards,

MS G JOHNSON  
PRINCIPAL