



April 2024

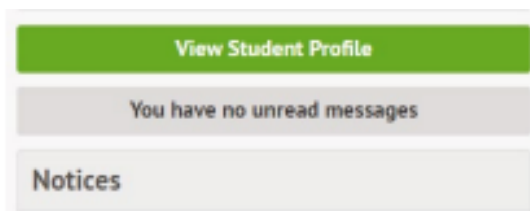
Dear Parent/Carer

Arbor Parent Portal is now Live!

I am writing to share with you the exciting news that the parent portal for our management information system, Arbor, is officially up and running for you to access.

The Arbor App and Parent Portal enable us to keep you informed about your child's life at school in a much more accessible way. **All primary guardians have been sent an email outlining the parent portal, along with a guide on how to log in.** *If we do not have an email address for you and you would like to use the Arbor App, please click here to update your details.*

Upon first log in, please check the notices on the left-hand side and correct any waiting notices. We would also appreciate if you could click through to the **Student Profile**, which appears as a green button, as shown on the right.



Once here, please could you **check your contact details** are up to date in case any changes have not been updated with the school. This will allow us to continue to contact you when required.



Take a look on the next page to see 'what you can view' and 'what you can do' in the Arbor App and Arbor Portal, including 'How to get Started'.

[Click here](#) to find the **Arbor Parent Portal help guide**.

Click on the image on the right to watch a useful **YouTube video** which guides you through the Arbor App.

If you have any **technical issues** with the Arbor Parent Portal, please contact the school or send an email to: arbor@bulwellacademy.org.uk.



All other enquiries should be sent to enquiries@bulwellacademy.org.uk

Yours sincerely

Mr C Keen
Executive Principal



Helpful information about the Arbor App and Parent Portal

The Arbor App can be viewed from your mobile device.

The Arbor Portal is viewed through an internet browser, ie, on your laptop or PC.

You can view the same details in the Arbor App and the Parent Portal.

Arbor is our main computer-based information system which is used to register children, create reports to parents and hold contact details and such. Arbor provides a parent app (and web portal) which will give you information about your child, and essentially give a live link to the school.

Click on any of the links below for more information.

Within the Arbor App (or Parent Portal), you can view:

- [Student Profile](#) (personal data about your child including your contact details)
- **Student Calendar** ([Timetable](#), [Clubs](#) and [Trips](#))
- [Student Attendance](#) (including day-to-day attendance and summary-over-time)
- **Messages and Notices from school**

Within the Arbor App and Parent Portal, you can:

- Update your contact details, parental consents and your child's details (via the [Student Profile](#))
- Give consent (for trips, clubs, and other needs)
- [Sign up your child to any of the extra-curricular clubs](#), ie, our Bulwell Boost sessions or Year 11 Success sessions. *To remove your child from clubs they no longer wish to attend, please email enquiries@bulwellacademy.org.uk.*

This is just the beginning... We are looking to change from ParentPay for payments to Arbor, so that you have less logins! Achievement and Behaviour data will continue to be available through the ['Kickboard' Family Portal](#).

How to get started with Arbor ([you can find out more here](#))

On a web browser navigate to <https://login.arbor.sc> (you cannot do this in the App)

Click on 'Forgot your password?' just below the login button.

Enter the email address that we use as your primary contact, and then press 'Reset Password'
If we do not hold an email address for you, please click here to update us.

Follow the instructions in the email that will be sent to you to create a password.

Once registered you can then download the Arbor App available from your mobile device's app store.

We would encourage you to turn on notifications when prompted to do so in order to receive urgent messages from school. [Find out how to enable 'push' notifications here.](#)