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Parents'
Evening

THURSDAY
21 MARCH 2024
3.30 - 6.30PM

14 March 2024

Dear Parent/Carer

## Year 8 Parents' Evening: Thursday 21 March 2024, 3.30 to 6.30 pm

I am pleased to invite you to take part in our Year 8 Parents' Evening on Thursday 21 March 2024.

Your child's subject teachers are looking forward to meeting with you to discuss your child's progress and provide support for identified areas of improvement in learning. Our SENDCO, Attendance Team and Safeguarding Manager will also be available for appointments, The Pastoral Team will be available on the evening for drop-in appointments.

The meetings will take place in the Main Hall and Restaurant with 5 minutes per appointment. Appointment times will be managed strictly by teachers and support staff to ensure you see as many teachers as possible. Refreshments will be provided.

## We see parents as partners in their child's education.

It is statistically proven, that where parents regularly attend Parents' Evenings, their children perform better at school. Your attendance at these events will have a direct positive impact on your child's success at school and beyond.

**To make your appointments:** Go to: <u>bulwellacademy.schoolcloud.co.uk</u> Fill out all the details on the page. Follow the steps on the enclosed Parent Guide to book your appointments.

Please try and book Maths, English and Science together as these teachers will all be in the Restaurant. All other subjects will be based in the Hall.

Please use your child's preferred Forename and Surname that matches our records. You also need to ensure your own details match the data on our system (try changing your title if you have difficulty logging in first time, ie, Miss, Ms, Mrs). If you require any support to make appointments, please contact Sarah Cruse: sarah.cruse@bulwellacademy.org.uk.

We look forward to welcoming you on Thursday 21 March 2024.

Yours sincerely

Mr Chris Smith

Vice Principal - Curriculum & Assessment



## **Parents' Guide for Booking Appointments**



Browse to https://bulwellacademy.schoolcloud.co.uk/

Log In

Fill out the details on the page then click Log In.

Please use your child's preferred Forename and Surname that matches our records. Your name and title also needs to match our records.

Click o

Click on the Parents' Evening date to make your bookings.

If using a mobile, it is easier to choose Automatic booking, but if you want to pick times yourself, choose Manual.

Click a date to continue

Thursday, 21 March 2024
Open for bookings

I'm unable to attend

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Automatic

Automatically book the best possible times based on your availability

Select how you'd like to book your appointments, then click Next.

Manual

Choose the time you would like to see each teacher

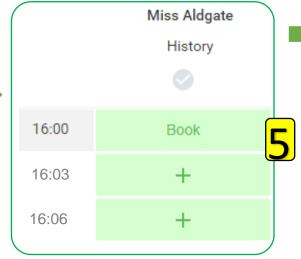
Next





All your child's teachers are displayed ready for you to book. Click on:

Continue to Book Appointments



Save

Appointments are three minutes long (with 3 minutes movement time). Hover over the + symbol, then click to Book appointment. Once you click Book, you will be prompted to click Save to confirm the appointment.



Finished - Appointments Saved

Your appointments have been saved and an email will be sent confirming your appointments.

<u>Click here</u> to view/print your appointments or invite another parent/guardian to the video call.



Once all appointments are booked, a green box will appear. Click on the link in the green box to view your appointments.