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10 November 2023



Dear Parent/Carer

## Year 7 Parents' Evening: Thursday 16 November 2023, 3.30 to 6.30 pm

I am pleased to invite you to take part in our Year 7 Parents' Evening on Thursday 16 November 2023.

Your child's subject teachers are looking forward to meeting with you to discuss your child's progress and provide support for identified areas of improvement in learning. Our Assistant SENDCo, Miss Lewis, and our Attendance Improvement Manager, Mrs Jenkins, will also be available for bookable appointments.

The meetings will take place in the Main Hall and Restaurant with 5 minutes per appointment. Appointment times will be managed strictly by teachers and support staff to ensure you see as many teachers as possible. Refreshments will be provided.

## We see parents as partners in their child's education.

It is statistically proven, that where parents regularly attend Parents' Evenings, their children perform better at school. Your attendance at these events will have a direct positive impact on your child's success at school and beyond.

**To make your appointments:** Go to: <u>bulwellacademy.schoolcloud.co.uk</u> Fill out all the details on the page. Follow the steps on the enclosed Parent Guide to book your appointments. Please try to book core subjects close together as these will all be in the same area – Maths, English, Science, ICT and PE.

Please use your child's preferred Forename and Surname that matches our records. You also need to ensure your own details match the data on our system (try changing your title if you have difficulty logging in first time, ie, Miss, Ms, Mrs). If you require any support to make appointments, please contact Sarah Cruse: <a href="mailto:sarah.cruse@bulwellacademy.org.uk">sarah.cruse@bulwellacademy.org.uk</a>.

We look forward to welcoming you on Thursday 17 November 2023.

Yours sincerely

Mr D Belshaw Principal



## **Parents' Guide for Booking Appointments**



Browse to https://bulwellacademy.schoolcloud.co.uk/

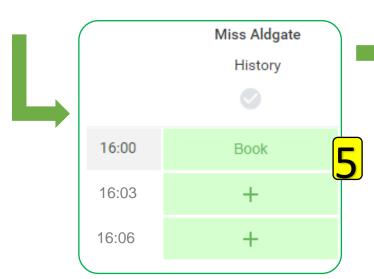
Log In

Fill out the details on the page then click Log In.

Please use your child's preferred Forename and Surname that matches our records.

Your name and title also needs to match our records.

Click on the Parents' Evening If using a mobile, it is easier to choose Automatic booking, date to make your bookings. but if you want to pick times yourself, choose Manual. Click a date to continue Select how you'd like to book your appointments, then click Next. Automatic Thursday, 16 November 2023 Automatically book the best possible times based on your availability Open for bookings Manual Next Choose the time you would like to see each teacher I'm unable to attend Miss Aldgate Miss Crick ~ Miss Goldsmith Mr Grainger Miss Howe ~ ~ Miss Kelly Mr Longbottom ~ All your child's teachers are displayed ready for you to book. Click on: Miss Marriott Mr Matthews Miss Smalley Continue to Book Appointments Mrs Turner Miss Wealleans ~





Appointments are three minutes long (with 3 minutes movement time). Hover over the + symbol, then click to Book appointment. Once you click Book, you will be prompted to click Save to confirm the appointment.



**Finished - Appointments Saved** 

Your appointments have been saved and an email will be sent confirming your appointments.

<u>Click here</u> to view/print your appointments or invite another parent/guardian to the video call.



Once all appointments are booked, a green box will appear. Click on the link in the green box to view your appointments.