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**THE BULWELL
ACADEMY**
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12 July 2021

Dear Parent/Carer

Laptop/Chromebook Return

As we approach the end of the school year, I am writing to confirm the process linked to the return of school laptops and Chromebooks that were loaned to students during lock down.

We require these to be returned over the summer so they can be serviced and updated ready for the coming year. If the devices are not returned, they will no longer function, and students will not be able to benefit from their use.

The deadline for the return of the devices is **Wednesday 21 July**.

The device needs to be brought into school **including the case and charger and handed directly to Mrs Jones**, straight after morning line up. ICT support will then confirm the return of the device via a text message, so you know that the device has been safely received.

We hope that the loan of the device has been useful in supporting students with remote learning and home learning. We will return the devices to students in September, so they can continue to be used to support learning.

If you have any further questions in relation to the return of the devices please contact amy.fuller@bulwellacademy.org.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'Amy Fuller'.

Amy Fuller
Associate Vice Principal