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**THE BULWELL  
ACADEMY**  
*Creative  
Education  
Trust*

30 June 2020

Dear Parent/Carer

I hope you are well and keeping busy in these difficult times. Last time I wrote to you I mentioned an event that is taking place on Wednesday 8 July. Our main provider of school uniform 'Just School Wear' have agreed to come in and hold a 'Fitting Event' for all our new starters. Included with this letter is a copy of the letter that they have provided us with to share with yourselves, that identifies how the event will work and how they are going to ensure the event runs efficiently and safely. To make it easier to maintain social distancing, we have allocated your family the time slot below, based alphabetically on your surname.

**Wednesday 8 July at XX:XX**

If you are unable to make the time slot above, you can place your orders online at [www.just-schoolwear.co.uk](http://www.just-schoolwear.co.uk), where they offer a 'click and collect' service. There is also a 'Measuring Guide' YouTube video on the website to help with your sizing. Alternatively, please call **Mr Cook on 07850908885** and he will be able to discuss an alternative timeslot on the 8 July.

I am now excited to be able to update you on the name of your child's form tutor and their email address for you to get in touch, introduce yourselves and ask any questions that you may have. We thought it might be a nice idea if you would like to film your child and get them to say a short piece about who they are, what they like and how they learn best, so that tutors can start putting names to faces.

Tutor	Contact email
FORENAME SURNAME	<a href="mailto:Forename.Surname@bulwellacademy.org.uk">Forename.Surname@bulwellacademy.org.uk</a>

Finally, included in this letter is our green 'Student Data Sheet', and 'Expect the Best/Home Agreement' document. We would be grateful if you could complete these forms and return them to us on 8 July. This information is vital if our lines of communication are going to be effective.

We are proud of our website, so please keep checking the 'New Intake 2020' tab for all our latest information, videos and activities that our Transition Team have been putting together.

I appreciate that this has been a difficult time, but there is now light at the end of the tunnel, and I am really looking forward to meeting and working with your child in September.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Strong'.

**Mrs Strong**  
**Principal**