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**THE BULWELL
ACADEMY**
*Creative
Education
Trust*

29 January 2020

Dear Parent/Carer

Re: Attendance Week, 3 February – 7 February, 2020

Attendance is one of the most important factors to influence how well students achieve in school. Time off school has a significant impact on the progress a student makes and the results they achieve.

As part of our on-going focus on improving attendance, we continue to run regular attendance weeks throughout the academic year. Our next attendance week will be:

Monday 3 February 2020 – Friday 7 February 2020

During this attendance week any student who is absent and **has been absent at any other time during the term** will be visited at home by our staff, supported by Nottinghamshire Police.

The Bulwell Academy and the local authority require all students to attend school every day, so we hope you will support us in ensuring that your child attends on a regular basis. **If your child is absent for any reason, please notify the Academy by 8.30am at the latest on each day of the absence, by phoning 0115 9647 640 and choosing Option 1.**

Further details supporting positive attendance can be found on our website www.bulwellacademy.org.uk. Alternatively, you can email attendance@bulwellacademy.org.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Derry'.

Mr R Derry
Senior Vice Principal