



**THE BULWELL
ACADEMY**
*Creative
Education
Trust*

1 June 2026

Dear Parent/Carer

Transition to The Bulwell Academy – September 2026

We are absolutely delighted that your child has been offered a place at The Bulwell Academy for the next academic year. Thank you for choosing us to support your child's secondary education journey. We are incredibly excited to meet them and begin working together as part of our school community.

We understand that the transition from primary to secondary school is a significant milestone, not only for students but also for parents and carers. It is a time filled with excitement, anticipation, and sometimes a few worries. Please be assured that at The Bulwell Academy, we place great importance on ensuring this transition is as smooth, supportive, and as positive as possible.

Our dedicated transition programme is designed to help your child build confidence, develop friendships, and become familiar with their new surroundings, routines, and expectations before starting in September.

Transition Programme: Tuesday 7 July – Wednesday 8 July 2026

These two transition days are carefully planned to give students a realistic and reassuring experience of life at The Bulwell Academy.

Your child should arrive each day from **8:00am**, entering via the **Squires Avenue gates**. From this point, a large number of staff will be present to warmly welcome and guide students directly to the Sports Hall, helping them feel safe and supported from the moment they arrive. All students must arrive by **8:20am** as this is when the school gates will close.

Students should attend in their **primary school uniform**, as this helps maintain familiarity and comfort in a new environment. We kindly ask that hats and sunglasses are not worn, as these are not part of our school expectations.

At **8:25am**, students will be introduced to our daily "line-up" routines. This is an important part of life at The Bulwell Academy and practising this early helps students settle quickly in September. They will then meet their form tutor and follow a structured timetable, which mirrors a typical school day.



Throughout both days, your child will:

- Meet key members of staff, including the principal and their tutor
- Experience a range of subject lessons
- Learn how to move around the school site confidently
- Begin to build friendships with their peers

Our staff will be with the students at all times, ensuring they feel secure, supported, and confident as they begin this exciting new chapter.

Food, Breaktimes and Wellbeing

We recognise that unstructured times such as break and lunch can feel overwhelming in a new school environment. To support this:

- Students will receive a **free drink and cookie at morning break**
- A **free school lunch will be provided on both days**
- Students will eat **earlier than the rest of the school**, creating a calmer and more relaxed dining experience

If your child prefers, they are welcome to bring a packed lunch. If your child has any dietary requirements or allergies, please contact us in advance at: **enquiries@bulwellacademy.org.uk**

We also ask that students bring:

- A **refillable water bottle** to stay hydrated throughout the day
- A **school bag** to carry any belongings

Expectations and Routines

To help prepare students for September, we will begin introducing key expectations:

- Mobile phones must be **switched off and kept in bags** once students enter the school gates
- Phones must not be used until students leave the site at the end of the day
- This reflects our **strict no-phone policy**, which supports focus, wellbeing, and positive social interaction
- Chewing gum is not permitted on school site

These expectations will be clearly explained and supported throughout the transition days.



End of Day Arrangements

To help students leave safely and confidently:

- **Students will finish at 2:45pm on both transition days**

Students will exit via **Squires Avenue**, where staff will be on hand to support dismissal. If you are collecting your child, we kindly ask that you wait outside the school gates, along Squires Avenue or at the bottom of the steps. For safeguarding and site safety reasons, parents and carers are not permitted to enter the school site at drop-off or collection times.

Data Collection

To help us support your child effectively from the very start of their journey at The Bulwell Academy, you will receive a **data collection form** in the post very soon. We kindly ask that you complete all sections of the form and return it to us during your child's transition days on **7 and 8 July**. It is essential that this information is completed before your child joins us in September, as it allows us to ensure we have accurate **emergency contact details** and key information on our systems.

Special Event: Colour Run (Wednesday Afternoon)

On the afternoon of Wednesday 8 July, students will take part in a **Colour Run**, which is a fun and memorable way to end their transition experience. During this activity, students will run or walk around the field while being covered in coloured powder paint. This promotes teamwork, enjoyment, and a sense of celebration. Please ensure your child brings appropriate clothing for this activity, as they will get messy.

School Uniform Fitting (Wednesday 8 July)

We are pleased to inform you that **Just Schoolwear** will be joining us during the transition days to measure students for their school blazers. Your child will be measured during school time and will bring home a slip confirming their blazer size, making the ordering process much simpler for you. There is no need for parents to attend this session.

In September, all Year 7 students will receive:

- **A Bulwell Academy tie**
- **A fully equipped pencil case**

These items form part of our uniform expectations and support students in being well-prepared for learning every day.



Transition Evening – Tuesday 7 July 5:00pm–6:30pm

We warmly invite you to attend our Transition Evening. This is an important opportunity for you to:

- Meet our Principal, **Mr Irons**
- Hear from members of the **Senior Leadership Team**
- Meet key staff, including our **SENDCo, Mrs Wall**

The evening will begin with a welcome in the main hall, followed by smaller group sessions where you will receive key information about routines, expectations, and support available in September. There will also be time to ask questions and speak directly with staff. Refreshments, including coffee and cake, will be provided.

Supporting Your Child Further

We recognise that some students may require additional support with transition. We have worked closely with primary schools to identify students who may benefit from extra visits or tailored support.

If you feel your child would benefit from this, and this has not already been arranged, please contact: **Julie.Jones@bulwellacademy.org.uk**

We are committed to ensuring every child feels confident and ready to start in September.

Parent/Carer Coffee Mornings

We would also love to welcome you to one of our informal coffee mornings:

- **Thursday 9 July at 9:30am**
- **Thursday 16 July at 2:00pm**

These sessions are a great opportunity to meet the transition team, ask questions, and share any concerns in a relaxed and supportive environment.

Year 7 Residential – October 2026

We are excited to offer all students the opportunity to attend our **Year 7 Residential at Walesby Forest**.

This two-day, one-night experience includes:

- Outdoor adventure activities
- Team-building opportunities
- The chance to develop friendships and confidence



The school is funding the majority of the trip, and we are asking for a contribution of **£20 per student**. Further details and consent information will be provided separately.

Pre-Loved Uniform

We would also like to make you aware of two dates during the summer holidays when our **pre-loved uniform shop** will be open:

- **Friday 31 July, 9:30am – 11:30am**
- **Thursday 27 August, 9:30am – 11:30am**

Please use the **Squires Avenue entrance** to access the site. This is a great opportunity to purchase good-quality pre-loved uniform at a reduced cost, should you wish to do so.

Further Information

All updates regarding September will be shared via our website:
bulwellacademy.org.uk/main/parents/transition

We fully understand that transition is a significant step, and we are here to support you and your child every step of the way. Our aim is to ensure every student feels happy, confident, and ready to succeed as they begin their journey at The Bulwell Academy.

We very much look forward to meeting you and your child soon.

If you have any questions, please do not hesitate to contact us at:
enquiries@bulwellacademy.org.uk
or
emma.worker-simpson@bulwellacademy.org.uk

Yours sincerely

E Worker-Simpson

Emma Worker-Simpson
Assistant Principal